



BUDGET COMMITTEE MEETING MINUTES

**July 28, 2004, 3:00 P.M.
5th Floor Small Conference Room, City Hall**

Chairman Brewer called the meeting to order at 3:04 p.m.

1. Roll Call

Present: Commissioners Brewer, Corral, and Gardner
Absent: Commissioner Quinto

2. Approval of the Minutes

The minutes for the June 23, 2004 committee meeting were approved.

3. Public Comments

There was no public comment.

4. NACOLE Conference

The Committee again recommended that:

- 3 people attend the conference
- the attendees be the CPRC chair, the Outreach Committee chair, and one person chosen by the Commission

5. Area Code and City Logo Change

After discussion, the Committee recommended that the Commission wait until October to have new letterhead and business cards printed.

6. Purchasing of Promotional Items

The Committee reviewed the catalogs provided by staff.

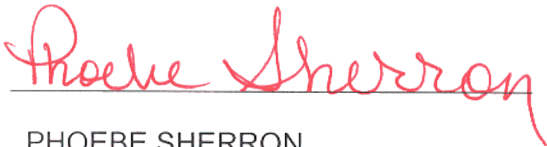
7. Expenditures

The Committee recommended that the Commission:

- Print 500 more 2004 Annual Reports
- Print 500 Harvard reports
- Purchase Tee sign for Chambers of Commerce Golf Tournament

The Committee adjourned at 3:50 p.m.

Respectfully submitted,

A handwritten signature in red ink that reads "Phoebe Sherron". The signature is written in a cursive style and is positioned above a horizontal line.

PHOEBE SHERRON
Sr. Office Specialist